



8765 Washington Church Rd.

Miamisburg, Ohio 45342

Phone: 937.434.1121

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Fax: 877.356.3291

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## Return/Exchange Form

All returns/exchanges must be made within 30 days of invoice and be in "like new" condition. Customer is responsible for shipping on returned/exchanged merchandise. We reserve the right to assess a 15% restocking fee on returned merchandise. Exchanges will be made for size or color only (i.e. shoes, leather fingerless gloves). **No returns are permitted after 30 days from date of invoice.** Please see non-returnable merchandise below.

**Non Returnable Merchandise-** Custom made flags, performance wear, or accessories, cut fabric, pom poms, custom and imprinted items, leotards, unitards, tights, trunks.

**We will not accept used/worn merchandise for a return or exchange.**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ Date \_\_\_\_\_

Order Number \_\_\_\_\_

Client Number \_\_\_\_\_

Items Returned (please include color, quantity, style, and size)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is this a return for an even exchange?       YES       NO

Has your new item been shipped to you?       YES       NO

Is this a return for credit to a school account?       YES       NO

Is this a replacement for a defective item?       YES       NO

**\*Please complete all fields to ensure a timely return/exchange.**

**\*Include this sheet in your return/exchange shipment.**

**\*Please allow 7-10 business days for FJM to receive returned/exchanged merchandise.**

**\*Ship to:** FJM Inc. Attn: Returns 8765 Washington Church Rd. Miamisburg, Ohio 45342.

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uniform collection

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